

TO: SUNY University Faculty Senate,
SUNY Chancellor and
SUNY Provost

FROM: SUNY University Faculty Senate: Undergraduate Academic
Programs and Policies Committee & Governance Committee jointly

RE: Resolution: Verification of Campus Governance Consultation on
Academic Program Actions

DATE: 178th Plenary, January 18-20, 2018

LOCATION: SUNY Polytechnic Institute at Utica

RESOLUTION #: 178-05-01

VOTE TALLY: 36 For; 6 Against; 2 Abstain

RATIONALE:

WHEREAS a climate of collaboration and consultation among the academic affairs administration and the faculty of a campus is vital to successfully providing a full complement of excellent academic programs; and

WHEREAS the 1966 AAUP, ACE, and AGB joint Statement on Government of Colleges and Universities states that it is “the responsibility primarily of the faculty to determine the appropriate curriculum and procedures of student instruction”; and

WHEREAS Standard III of the Middle States Commission of Higher Education states that, "An accredited institution possesses and demonstrates: student learning experiences that are designed, delivered, and assessed by faculty (full-time or part-time) and/or other appropriate professionals who are rigorous and effective in teaching"; and

WHEREAS the Policies of the SUNY Board of Trustees (Article X, Section 4) stipulate that “the faculty of each college shall have the obligation to participate significantly in the initiation, development, and implementation of the educational program”; and

WHEREAS the campus faculty governance organization is the recognized representative of the faculty for the purpose of shared governance, and the Campus Governance Leader bears ultimate responsibility for ensuring that the procedures of the faculty governance organization are fully and promptly completed; and

WHEREAS recent SUNY initiatives, such as Start-Up NY and Seamless Transfer, have successfully implemented systems which allowed for positive verification of consultation by those who were consulted; and

WHEREAS many SUNY academic forms currently require either the Chief Executive Officer or Chief Academic Officer to affirm that “the proposal has met all applicable ... shared governance procedures for consultation;” and

WHEREAS the individual who can most knowledgeably affirm that all applicable shared governance procedures for consultation with faculty regarding curricular and academic programs is the Campus Governance Leader

RESOLUTION:

THEREFORE BE IT RESOLVED that the University Faculty Senate supports the principle that all academic program actions must be reviewed and acted upon by campus faculty governance prior to submission to SUNY System Administration for approval, and encourages campus faculty governance to establish and publish procedures used for such campus faculty governance review in accordance with that principle if such procedures do not already exist; and

BE IT FURTHER RESOLVED that the University Faculty Senate respectfully requests the SUNY Chancellor to ensure that the academic administrative officers of every SUNY College and University consult closely with the Faculty, through its faculty governance organization(s), regarding any changes in academic programs, policy, or curricula that affect the educational mission of the campus; and

BE IT FURTHER RESOLVED that the University Faculty Senate respectfully requests that the Chancellor require that all system forms for academic program actions be amended to include a line for the Campus Governance Leader, or designee, to indicate by signature whether or not "all applicable campus shared governance procedures for consultation" were duly completed. The forms to be modified should include, but not be limited to, the Academic Program Planning forms listed in the following Appendix; and

BE IT FURTHER RESOLVED that the University Faculty Senate encourages Campus Governance Leaders and Chief Academic Officers to work together as proposals progress through the campus shared governance process to ensure that submission of forms to SUNY is not delayed.

APPENDIX

This resolution applies to the following academic program planning forms, currently available at <http://system.suny.edu/academic-affairs/acaproplan/app/forms/>.

- 1A. Program Announcement: Undergraduate Degree Program
- 1B. Letter of Intent (LI): Graduate Degree Program
- 2A. New Program Proposal: Undergraduate Degree Program
- 2B. New Program Proposal: Graduate Degree Program
- 2C. New Program Proposal: Certificate or Advanced Certificate Program
- 3A. Program Revision Proposal: Changes to an Existing Program
- 3B. Program Revision Proposal: Creating New Program(s) from Existing Program(s)
- 4. Distance Education Format Proposal For A Proposed or Registered Program
- 5. Proposal to Deactivate and/or Discontinue a Program
- 6. Extension Center Proposal

- 7. Letter of Intent/Program Announcement Out-of-State Programs
- 8A. Out-of-State and International Academic Program Proposal Form
- 8B. International Academic Program Proposal *Short Form for Articulation Agreements with Partner Institutions*
- 9. SUNY Seamless Transfer Requirements (STR): Waiver Request
- EPP-A. Teacher Education Program Proposal: Degree, Certificate, Advanced Certificate, Extension/Annotation
- EPP-C. New Program Proposal: Certificate and Advanced Certificate Programs Teacher Education
- EPP-E. Pupil Personnel Services (PPS) Program Proposal: Graduate Degree Programs
- EPP-G. Educator Preparation Programs: Program Announcement/Letter of Intent
- EPP-H. Educator Preparation Programs: Distance Education Format Proposal
- EPP-I. Educator Preparation Programs: Changes to a Registered Program
- EPP-J. Educator Preparation Programs: Creating New Program(s) from Existing Program(s)
- EPP-K. Educator Preparation Programs: Proposal to Deactivate and/or Discontinue a Program
- EPP-L. Educator Preparation Programs: SUNY Waiver Request

JAR 1/26/18

