

# **Welcome to the University Faculty Senate (UFS)**

## **Orientation for New Senators & Campus Governance Leaders (CGLs)**

Jan Trybula, Vice President/Secretary

Bruce Simon, Chair, Governance Committee

Sandra Rezac, Convener, CGLs

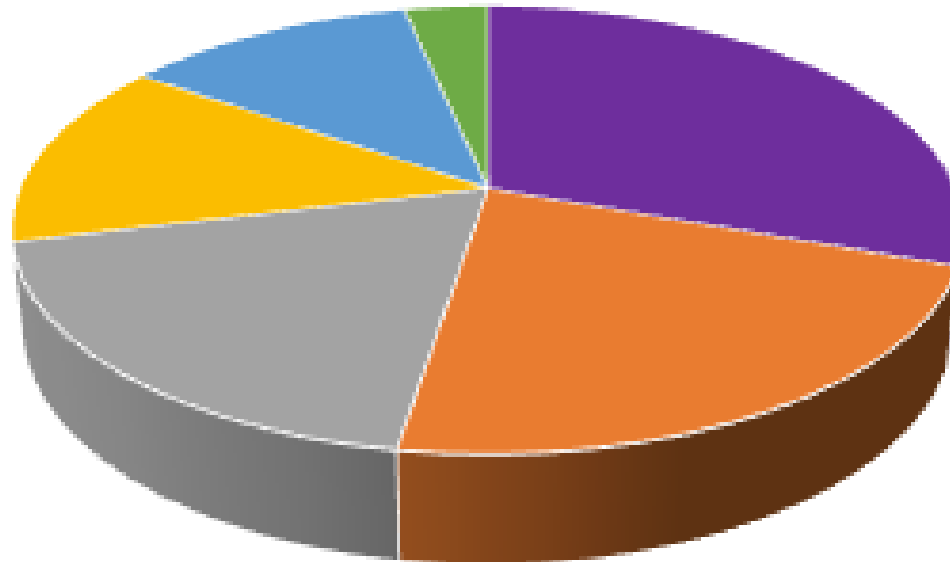
Henry Flax, Parliamentarian

# Some history of the UFS

- Founded in 1953, just 5 years after SUNY was founded
- Article VII Policies of the Board of Trustees
  - Purpose, Membership, Officers, Organization, Bylaws of the UFS
- Relationships to other shared governance groups - Faculty Council of Community Colleges, Student Assembly, CUNY University Faculty Senate
- United University Professions

# UFS Sector Representation

UFS Senators



- Comprehensive Colleges (18)
- University Centers (13)
- Health Science Centers (11)
- Specialized & Statutory (8)
- Technology & Agriculture (7)
- SUNY System Administration (2)

# Senatorial Elections

Elections for senator(s) should be held during the spring of the year on your campus (ideally before May 1)

Results of the senatorial election *MUST* be emailed to Jennifer Redinger to be recorded in the membership information.

# UFS Officers and Leadership

- Officers (2 year terms, re-electable once)
  - Even years (Spring 2024 Plenary): VP/Secretary election
  - Odd years (Spring 2025 Plenary): Presidential election
- Executive Committee
  - President, Vice President/Secretary
  - 5 Sector Representatives
  - 1 of the 2 University-wide Representatives (appointed by the Chancellor)
  - Immediate Past President and Immediate Past Vice President/Secretary (ex-officio, non-voting)
  - CGL Convenor (ex-officio, non-voting)
  - Committee Chairs (ex-officio, non-voting)

# SUNYUFS.US



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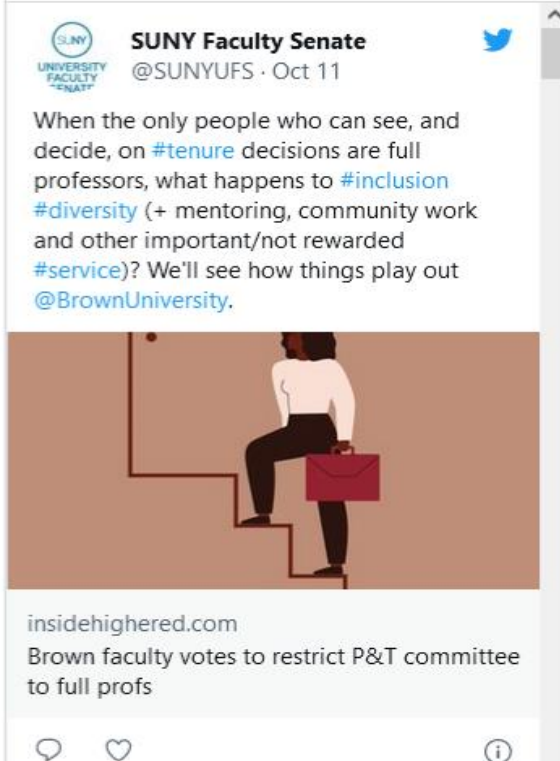
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*click on the heading items above or hover over for additional options*

## Tweets from @SUNYUFS

A screenshot of a tweet from the SUNY Faculty Senate (@SUNYUFS) dated October 11. The tweet text discusses tenure decisions and mentions #inclusion, #diversity, and #service. Below the text is an illustration of a person climbing stairs with a briefcase. At the bottom, there is a link to insidehighered.com with a sub-headline about a faculty vote to restrict a committee.

 **SUNY Faculty Senate**  
@SUNYUFS · Oct 11

When the only people who can see, and decide, on #tenure decisions are full professors, what happens to #inclusion #diversity (+ mentoring, community work and other important/not rewarded #service)? We'll see how things play out @BrownUniversity.



insidehighered.com  
Brown faculty votes to restrict P&T committee to full profs

## President Keith Landa



### Governance Documents

[Bylaws](#) (approved 18 January 2020)

[Standing Rules](#) (approved 9 October 2021)

[Guidelines](#) (approved 10 June 2022)

[UFS Calendar page](#)

# Business of the UFS

- Plenary Sessions
- Committee meetings
  - Fall Planning Meeting (in-person)
- Other meetings, programs, collaborations sponsored (or co-sponsored) by UFS
- Guided by Bylaws, Standing Rules, and Guidelines

# Governance Documents

	<b>Bylaws</b>	<b>Standing Rules</b>	<b>Guidelines</b>
What	Fundamental rules created when an organization begins	Rules a body creates and changes over time, with experience	Describe current practices, provide step-by-step guidance
Who	UFS and BoT	UFS	UFS Exec. Cmte.
How	Notice and process	UFS Meeting	UFS EC Meeting
Example	Article IV(2) (a) Executive (b) Standing (c) Ad Hoc	Article IV(2) (d) EC appoints chairs (e) Committee Operations	Article IV(2) (d) Role of Pres. and EC in appointing chair (f) How standing committee assignments work



# UFS Standing Committees

- Communications
- Equity, Inclusion & Diversity
- Ethics & Institutional Integrity
- Governance
- Graduate Academic Programs & Research
- Operations
- Programs & Awards
- Student Life
- Undergraduate Academic Programs & Policies

# Plenary Sessions

- Reports
  - UFS President, Chancellor, Provost, Budget-CFO
  - FCCC, SA, CUNY UFS, UUP
- Sector meetings and meetings of CGLs
  - Sector/CGL updates & concerns at Thursday's meeting
  - Questions for and discussion with the Chancellor on Friday
- Presentation of resolutions Friday, voting Saturday by senators
- Committee reports
- Other presentations

# Communication

- Information **from** you **to** UFS
  - Bring information & concerns from campus to UFS
- Information **to** you **from** UFS
  - *The Post-Plenary Report*, Google groups, website
- Information **from** you **to** your campus
  - Share information from SUNY with your Executive Committee
  - Give written/oral reports to your campus governance body
  - We recommend senators and CGL(s) work closely together
  - Share committee reports, resolutions and *The Post-Plenary Report* with your campus

# Planning ahead

- Plenary Dates 2023-24: (Thursday – Saturday)
  - Thursday: Executive Committee (afternoon)
  - Dinner & meetings for CGLs & All Sectors
  - Fall Plenary, Geneseo - Oct. 19-21, 2023
  - Winter Plenary, virtual - Jan. 18-20, 2024
  - Spring Plenary, Cornell University - April 4-6, 2024
- Senators & CGLs:
  - Register for each Plenary as soon as Jennifer Redinger sends you the invitation.
  - Unable to attend a Plenary?
    - Please contact Jennifer Redinger and advise your Alternate ASAP that Jennifer will help them register.

# Parliamentary resources

- SUNYUFS.US (home page) Governance Documents
  - Bylaws
  - Standing Rules
  - Guidelines
- Resolutions & Reports tab (Plenary Files) used to guide actions within Plenaries
- *Robert's Rules of Order*
- The Parliamentarian serves at the Plenary, and throughout the year, as a resource to both the UFS and to CGLs

# Campus parliamentary suggestions

- If you do not have a parliamentarian for your campus governance body:
  - Check local resources
  - Offer opportunities for interested people to learn how to become a parliamentarian
    - Recent CGL & Parliamentarian training offered by UFS AND FCCC

# Resources for you

- Individuals on your campus serving on UFS standing committees
- Former UFS senators and former CGLs
- CGL Orientation Guide
- *Governance Handbook*
- *Bylaws* for the UFS - 2020 (most recent) version on the UFS website
- URLs for UFS: <http://sunyufs.us> and <http://system.suny.edu/facultySenate/>

# Senate support

- Jennifer Redinger's role and responsibilities
  - To the President of the UFS
  - To UFS Committees
  - To Senators
  - To CGLs
  - To Plenaries, Poster Sessions, etc., etc.
- [Jennifer.redinger@suny.edu](mailto:Jennifer.redinger@suny.edu)



# Contact us if we may be of help:

- your Sector Representative or sector Google group
- Keith Landa, UFS President  
[Keith.Landa@suny.edu](mailto:Keith.Landa@suny.edu)
- Jennifer Redinger - All logistics for the UFS Office  
[Jennifer.redinger@suny.edu](mailto:Jennifer.redinger@suny.edu)
- Henry Flax, Parliamentarian  
parliamentary issues at the Plenary, or on your campus  
[henry.flax@flax.org](mailto:henry.flax@flax.org)

**Thank you for your time!**

**Jan Trybula, VP/Secretary**

**[trybulj@potdam.edu](mailto:trybulj@potdam.edu)**

**Bruce Simon, Chair, Governance**

**[simon@fredonia.edu](mailto:simon@fredonia.edu)**

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