

Governance Committee
Sandra Rezac, Chair
181st Winter Plenary at SUNY Cobleskill
January 17 – 19, 2019

Charge: The Committee will concern itself with University-wide governance and shall provide guidance on matters of campus governance. The committee shall interact with local governance leaders of the University. The committee is responsible for the publication of the Governance Handbook and will review and update it every four years.

2018-19 Committee Members:

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Committee Goals for 2018-19:

1. Bylaws revision.
2. Standing rules revision. (These were formerly called procedures in the Bylaws and Procedures handbook.)
3. Rubric on the assessment of shared governance.
4. Ombuds services resolution.
5. Revisit the verification of campus governance consultation (“program action”) resolution.
This is a joint project with members of the Undergraduate Committee.
6. Professional staff participation in shared governance resolution.
7. Index/library of UFS documents.
8. Contingent staff and shared governance resolution.
9. Election handbook update.
10. Best practices for administrative searches. This will be postponed until 2019-20.
11. Review and revise the Governance Handbook. This will be postponed until 2019-20.

Committee meeting dates (include type of meeting):

Since our last report, the following conference calls and meetings have been held:

October 9, 2018. Elections Handbook subcommittee conference call. (Participants: Henry Flax, Shelly Mozlin, Mike Motta, and UFS Parliamentarian Sharon Cramer.)

October 12, 2018. Elections Handbook subcommittee conference call (Participants: Henry Flax, Shelly Mozlin, Mike Motta, and UFS Parliamentarian Sharon Cramer.)

November 2, 2018. There was a scheduled conference call of the full Governance Committee, but technical problems prevented it from taking place.

November 26, 2018. Conference call of the full Governance Committee. We finalized the Elections Handbook update, finalized the ombuds services resolution, and made initial comments on the professional staff resolution.

December 14, 2019. Program Action subcommittee conference call. (Participants from Governance and Undergrad committees: James McLean, Norm Goodman, Domenic Licata, Maria Lima, Cynthia Proctor, Janet Nepkie, and Sandra Rezac.)

December 18, 2018. Conference call of the full Governance Committee. We worked on the professional staff resolution.

January 4-5, 2019. Bylaws subcommittee meeting in Troy, NY. (Participants: Sandra Rezac, Henry Flax, James McLean, Shelly Mozlin, and Bruce Simon.) This was an in-person meeting.

January 8, 2019. Program Action subcommittee conference call. (Participants from Governance and Undergrad committees: James McLean, Norm Goodman, Domenic Licata, Maria Lima, Cynthia Proctor, Janet Nepkie, and Sandra Rezac.)

Committee accomplishments since previous UFS Plenary:

Since the Fall 2018 Plenary, we have made progress on or completed goals 1, 2, 4, 5, 6 & 9.

Goals 1&2. Bylaws and standing rules. The subcommittee met for two days in January to continue reviewing and revising the UFS bylaws, paying particular attention to the comments we have received from senators, members of the executive committee, and the UFS parliamentarian.

Goal 4. Ombuds services resolution. We completed the ombuds services resolution, which is on the agenda at the UFS Winter Plenary.

Goal 5. Program Action. Two conference calls have been conducted. During the first call, members brainstormed about how to move forward. During the second call, we finalized questions to be asked in a survey of Senators and CGLs regarding shared governance review of

academic proposals, local documents and policies relevant to governance review, and any problems campuses have experienced in this area.

Goal 6. We have begun work on a resolution regarding professional staff involvement in shared governance. We expect to bring this resolution to the UFS at the Spring Plenary.

Goal 9. We finalized the *Nominating Committee and Elections Procedures Handbook* update.

Requests to UFS Senators from committee:

Please continue to familiarize yourselves with and provide feedback on the existing UFS bylaws.